

## Return Visa

### Conditions to apply for a 'return visa' :

1. Your residence card is still valid.
2. You did not exceed the period of absence from the Belgian territory:
  - If you are **F, F+ card holder** and you did not exceed the one-year period (two[1] year period for F+ card holders) of absence from the Belgian territory → you can apply for return **visa type C**.
  - If you are **A, B, C, D, H** card holder and you did not exceed the one-year period of absence from the Belgian territory → you can apply for return **visa type D**.

If you are (A, B, C, D, H) card holder and you meet only one of the above-mentioned conditions, you need to provide a proof of payment of the administrative fee (see point 3) when applying for a return visa.

If you do not meet any of the conditions, you can apply for 'return authorization'.

**In case of loss or theft, please cancel the card immediately through DOCSTOP: [www.docstop.be](http://www.docstop.be)**

### Required documents:

1. National passport into which a visa can be affixed and which is valid for at least 12 months from the date of application. Must have at least two empty pages.
2. Completed and signed national Belgian application form with 2 recent color photograph (5x3cm) with white background glued to the application form [Welcome to VFS Global | vfsglobal](#)
3. Copy of proof of payment of the contribution covering administrative costs.  
Only for type D return visa (A, B, C, D, H cards): proof of payment of the administrative fee. Details about the administrative fee are available on the website of the [Immigration Office Immigration Office | IBZ](#)  
**\*The applicant is exempted if he has a valid residence card and left Belgium less than 1 year ago (right of return).**  
**\*Minors are exempted from paying the administrative fee.**
4. The document to choose the language in which you would like to be informed about the decision in your visa application [Use of language in administrative matters \(1\).pdf](#)
5. Copy of the identity page of your passport with all used pages in the passport
6. Copy of the Belgian residence card
7. Proof of last exit from Belgium (e.g. ticket, copy of exit stamp in the passport)
8. Declaration of loss or theft from the police station legalized/apostilled by the Ministry of Foreign Affairs (if applicable)

9. In the case of a prison sentence:

- an extract from the judicial record
- an act of conviction

10. Applicant can provide additional documents if he/she finds it necessary to support his/her application

**Remarks:**

1. The applicant has to submit his/her application by him/herself. **(All the documents issued by a government authority should be submitted in original)**

2. Please make TWO copies (legible) of all documents mentioned above (front and back). Documents have to be arranged in the above order and are to be submitted in 2 separate files.

3. Additional documents, even if not featured in the list above, may be required by the Embassy.

4. The administrative and visa fee is non-refundable if the visa is denied.

5. More information about scheduling an appointment can be obtained from website of [Welcome to VFS Global | vfsglobal](#)

5. For more detailed information on processing times, tracking the progress of your visa application, legal background and other immigration related topics, please refer to the website of the Immigration Office of Belgium: [Immigration Office | IBZ](#)